



Montgomery Township Autumn Festival
1001 Stump Road
Montgomeryville, PA 18936

Phone: (267)-649-7200

Fax: (215)-855-6656

www.montgomerytwp.org

Food Vendor Application

We invite you to join us for our 20th Annual Autumn Festival! This is a family-oriented community event that features amusements, fall crafts and activities, live music, business and craft vendors, food, and more. The Autumn Festival draws thousands of guests annually.

Where: William F. Maule Park @ Windlestrae (1147 Kenas Road, North Wales, PA 19454) - See below for rain location.

When: Saturday, October 15, 2022 from 12:00 Noon until 5:00pm. No Rain Date (see below for rain plans).

Fee: \$150 per food vendor due up front. Food vendor receives 100% of profits.

We provide: 1 space (approximately 10'x15' - Staff can work to make accommodations within reason.

Additional information:

- Valid, up-to-date liability insurance **REQUIRED**. Please submit with application.
 - The Montgomery Township liability insurance requirements can be found as an appendix at the end of this document.
- Self-contained food trucks and booths preferred. Electricity is limited and subject to the discretion of Township Staff.
- Please arrive at 10:30am to set up and situated before the event. All vehicles must be relocated to the parking lot prior to the event. Vehicles will be permitted to return after the event's end.
- **Rain Location*:** Montgomery Township Community & Recreation Center (1030 Horsham Road, Montgomeryville, PA 18936)
*Space is limited at our rain location. There is no rain date. Food vendor attendance in this case is subject to the discretion of Township Staff. If we are not able to accommodate you at the rain location, you will receive a full credit or refund.
- Applications will be accepted per space available and are subject to review by Township Staff and the Autumn Festival Committee.
- Requirements and event logistics subject to change due to COVID-19 protocols at the time of the event.

We hope to see you there!

If you have any event-related questions, please contact:
Angelina Capozzi, Community Recreation Program Director
acapozzi@montgomerytwp.org
(267)-649-7208



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Montgomery Township Autumn Festival – October 15, 2022

Vendor Application – Form & Fee Due by **September 23rd**

Food Vendor Name	
Fee	\$150
Contact Person for Day of Event	
Address (Street, City, State, Zip Code)	
Phone Number for Day of Event	
Email Address (REQUIRED) <i>Most communication will be via email.</i>	
Type(s) of food	
Tent/Trailer Size	
Self-Contained, or Electricity Needed?	
Number of Propane Tanks	
Tables Needed?	
Please list everything that you will be bringing for your display so we may provide adequate space. (refrigerator, generators, grills, etc.) – Use back of sheet if more space is needed.	

Applications will be accepted per space available and are subject to review by Township Staff and the Autumn Festival Committee.

The fee for food vendors is \$150.00. ***Make check payable to Montgomery Township.*** Credit cards can be accepted – request invoice to pay online by emailing the contact below.

Giveaways, samples, prizes and raffles for those who visit your booth are permitted with prior permission from the Recreation Office. Applications are subject to review by the Township Staff. Montgomery Township reserves the right to request proof of food license and liability insurance.

By signing this form, I release Montgomery Township and any individual working on behalf of the Autumn Festival Committee from any liability. Please return the form to Montgomery Township in person or mail to: Montgomery Township c/o Angelina Capozzi, 1001 Stump Road, Montgomeryville, PA 18936. Any questions, please call (267)-649-7208 or email acapozzi@montgomerytwp.org

Signature_____

Date_____