# VENDOR INFORMATION & FORM

We invite you to join us for our inaugural Montgomery Township Holiday Craft Fair on Saturday, December 2nd, 2023 from 10:00 a.m. until 2:00 p.m. We encourage you to join us and share your handmade creations with us!

**WHERE:** Montgomery Township Community & Recreation Center 1030 Horsham Road Montgomeryville, PA 18936

**WHEN:** Saturday, December 2nd, 2023 10:00 a.m. until 2:00 p.m.

**COST:** $25.00 for a space

# SET-UP TIME: To allow time to check in, unload and set up:

**Vendors shall arrive at 9:00 a.m. and shall relocate all vehicles to the designated vendor parking.**

**WE PROVIDE:** 1 space (approximately 10’ X 15’), one 6-foot table and 2 chairs.

Applications will be accepted on a space available basis and subject to review by the Recreation Office. Only craft vendors will be considered. No food may be sold.

Please complete a Vendor registration form and return it with payment to the address above to reserve your space. **No space can be reserved without a completed registration form and full payment – No exceptions!**

If you have any questions about the Holiday Craft Fair, please contact:

Angelina Capozzi, Recreation Program Supervisor [Acapozzi@montgomerytwp.org](mailto:Acapozzi@montgomerytwp.org) or (267) 649-7208

# MONTGOMERY TOWNSHIP HOLIDAY CRAFT FAIR – SATURDAY, DECEMBER 2nd, 2023 VENDOR REGISTRATION – FORM & FEE DUE BY NOVEMBER 30TH!

\*Limited to the first 25 vendors.

One space with one 6-foot table and 2 chairs are provided for each vendor.

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| **Business/Organization:** |  | |
| **Contact Person:** |  | |
| **Address:** |  | |
|  |  | |
| **Phone:** |  | **Cell:** |
| **E-Mail Address**  **(REQUIRED):** |  | |
| **Type of Product:** |  | |

Please note that NO alcoholic beverages are permitted at this event.

By signing this form, I release Montgomery Township and any individual working on behalf of the Autumn Festival Committee from any liability. Please return the form to Montgomery Township in person or mail to: Angelina Capozzi**, Montgomery Township, 1001 Stump Road, Montgomeryville, PA 18936**. Any questions, please call **(267) 649 7200.**

Signature: Date:

**For Office Use**

**Registration Form Received By: Date: Payment Received:**